

**Board of Trustees Meeting**  
**Village of Baxter Estates**  
**January 8, 2025**  
**6:45 PM**

**Meeting Minutes**

**Present:** Mayor Nora Haagenson  
Deputy Mayor Charles Comer  
Trustee Alice Peckelis  
Trustee Maria Branco  
Trustee Alexander Price  
Village Clerk-Treasurer Meghan Kelly  
Village Attorney Christopher J. Prior, Esq.

**Absent:** None

**Also Present:** Chris Bollerman, Port Washington Fire Department; Luke Feeney, Long Island Press

**1. Work Session**

The Board convened their work session at 6:45PM and discussed recently obtained quotes and the upcoming 2024 election.

**2. Public Comment Period**

Mayor Haagenson noted that there were no comments from members of the public.

**3. Approval of Meeting Minutes of December 4, 2024**

Upon motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to accept the minutes of the December 4, 2024, meeting of the Board of Trustees in the form presented by the Village Clerk-Treasurer.

**4. Public Hearing on the 2025 Port Washington Volunteer Fire & EMS Protection Contract.**

At approximately 7:30 PM Mayor Haagenson opened the Public Hearing duly advertised in the December 19, 2024, issue of the Port Washington News for the 2025 Port Washington Volunteer Fire & EMS Protection Contract commencing January 1, 2025, and expiring December 31, 2025.

Port Washington Fire Department Board Chairman Chris Bollerman gave a presentation regarding the contract as proposed by the Department and addressed the 3.2% increase from last year's budget and an update to the changes made to the program last year.

After discussion, and responses by Chairman Bollerman to questions from Board members, the Mayor declared the public hearing closed at 7:45 PM.

**5. Resolution to approve the 2025 Port Washington Volunteer Fire Department (PWVFD) Contract**

On motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED**, to approve the 2025 Port Washington Volunteer Fire Department Fire & EMS Protection Contract commencing on January 1, 2025, and expiring December 31, 2025, in the amount of \$128,575.00, in the form attached hereto as Exhibit A, and the additional Village contribution thereunder in the amount of \$14,524.00 to the Length of Service Award Program "LOSAP" program.

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**6. Resolution to Publish Legal Notice of Budget Hearing on March 5, 2025, at 5 PM**

On motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to direct the Village Clerk-Treasurer to publish a legal notice to announce the Budget Hearing on March 5, 2025, at 5 PM.

**7. Approval of Abstract of Audited Claims**

After review, on a motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** that the Abstract of Audited Claims, dated January 8, 2025, for the General Fund totaling \$57,408.16 is approved for payment.

**8. Financial Report & Audit**

Clerk-Treasurer Kelly provided the Board of Trustees with the Financial Report and recommended no budget transfers.

**9. Baxter Beach Update**

The Mayor provided the Board with an update on Baxter Beach. She noted discussions with the Port Washington Water Pollution Control District are going well and we are likely to have an agreement soon.

There being no further business before the Board, on motion made by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** that the meeting be and hereby is adjourned at 8:16 PM.

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Meghan Kelly, Village Clerk-Treasurer