

Board of Trustees Meeting
Village of Baxter Estates
August 7, 2024
7:30 PM

Meeting Minutes

Present:	Mayor	Nora Haagenson
	Deputy Mayor	Charles Comer
	Trustee	Alice Peckelis
	Trustee	Maria Branco
	Trustee	Alexander Price

Absent: None

1. Approval of Meeting Minutes of July 10, 2024

Upon motion by Trustee Branco, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to accept the minutes of the July 10, 2024, meeting of the Board of Trustees in the form presented by the Village Clerk.

2. Public Comment Period

Mayor Haagenson noted that there were no members of the public present.

3. Resolution To Approve Expenditure to Nassau County Village Officials Association (NCVOA) for Tickets and Journal Ad for the Annual Testimonial Dinner

Upon motion by Trustee Branco, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to approve an expenditure to the Nassau County Village Officials Association (NVCOA) for five tickets at \$100.00 a ticket and a full-page ad in the amount of \$600.00 in the Annual Journal, for a total expenditure of \$1,100.00.

4. Resolution to Introduce and Approve a Public Hearing on a Bill 1 of 2024 – Architectural Review

Upon motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to introduce Bill 1 of 2024, Architectural Review, a local law amending Chapter 147, “Site Plan Approval,” of the Village Code, to establish architectural review of structures in Residence F and Business A zoning districts, for introduction at the September 4th Board of Trustees meeting at 7:30 PM.

5. Resolution To Approve Updates to the Village’s Comprehensive Emergency Management Plan (CEMP)

Upon motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to approve the updates to the Village’s Comprehensive Emergency Management Plan (CEMP) as presented in the form presented by the Village Clerk-Treasurer.

6. Resolution to Approve Proposal for Crack Sealing Village Roads

Upon motion by Trustee Branco, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to approve the quote from Creative Landscapes by Cow Bay, in the amount of \$15,035.75 to crack seal the Village Roads.

7. Approval of Abstract of Audited Claims

Upon motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** that the Abstract of Audited Claims, dated August 7, 2024, for the General Fund totaling \$112,946.12 is approved for payment.

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8. Financial Report & Audit

Clerk-Treasurer Kelly provided the Board of Trustees with the Financial Report and recommended no budget transfers.

There being no further business before the Board, on motion made by Trustee Peckelis, seconded by Trustee Branco, it was unanimously **RESOLVED** that the meeting be and hereby is adjourned at 7:38 PM.

Meghan Kelly, Village Clerk-Treasurer