

Board of Trustees Special Meeting
Village of Baxter Estates
December 13, 2023
10:00 AM

Special Meeting Minutes

Present:	Mayor	Nora Haagenson
	Deputy Mayor	Charles Comer
	Trustee	Maria Branco
	Village Clerk-Treasurer	Meghan Kelly

Absent:	Trustee	Alice Peckelis
	Trustee	Jeffrey Eluto

Also Present: None

Mayor Haagenson called the Special Meeting of the Board of Trustees to order at 10:00 AM, noting the presence of a quorum.

1. Approval of Vouchers

On a motion by Trustee Branco, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** that the Abstract of Audited Vouchers, dated December 13, 2023, for the General Fund totaling \$18,666.67 is approved for payment.

2. Resolution to Approve the Quote from D&B Engineering for Engineering Design Services for Baxter Beach

On a motion by Trustee Branco, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to approve the quote from D&B Engineers and Architects for Tasks 1, 2, and 4 detailed in the Proposal for Engineering Services, Baxter Estates Beach Shoreline Restoration, dated December 6, 2023, hereto attached as Exhibit A.

There being no further business before the Board, on motion made by Trustee Branco, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** that the meeting be and hereby is adjourned at 10:22 AM.

Meghan Kelly, Village Clerk-Treasurer