

Board of Trustees Meeting
Village of Baxter Estates
July 5, 2023
6:45 PM

Meeting Minutes

Present:	Mayor	Nora Haagenson
	Deputy Mayor	Charles Comer
	Trustee	Alice Peckelis
	Trustee	Maria Branco
	Trustee	Jeffrey Eluto
	Village Clerk-Treasurer	Meghan Kelly
	Village Attorney	Christopher Prior, Esq.

Absent: None

1. Work Session

The Board convened their work session at 6:45PM and discussed the possibility of new local legislation, renewal of a special use permit, and drainage on Hillside Avenue.

2. Approval of Meeting Minutes of June 7, 2023.

On a motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to accept the draft minutes of the June 7, 2023, Monthly Meeting of the Board of Trustees.

3. Approval of the 2023-2024 Street Lighting Contract from Anker's Electric.

On a motion by Trustee Peckelis, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to extend the Village's Street Lighting Maintenance Contract with Anker's Electric for a period of one year in the amount of \$285.00 per month, subject to cancellation by the Village upon 60 days' prior written notice.

4. Resolution to Approve of Quote from Marvin's Tree Service for Removal of Dead Trees on Overlook Drive.

On a motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to approve the quote from Marvin's Tree Service, in the amount of \$2,800.00, for the removal of dead and dangerous trees on Overlook Drive.

5. Resolution to Approve of Quote from Hefferin Tree Service for Removal of Dead Tree on Hillside Avenue.

On a motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to approve the quote from Hefferin Tree Service, in the amount of \$700.00, for the removal of a dead and dangerous tree on Hillside Avenue.

6. Resolution to Approve the Quote from General Code to Update Code Books and Ecode

On a motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to approve the quote from General Code, not to exceed \$2,635.00, to update local laws within our codebooks and Ecode.

7. Resolution to Renewal of Leaf Contract for 2023 Season with Robert Keogh Inc.

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On a motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to renew the contract with Robert Keogh Inc., in the amount of 28,000, for the 2023 Leaf Collection Contract.

8. Resolution to Approve that First National Bank of Long Island be and hereby is Designated as the Authorized Depository for the Village Court Fund Village Justice Elizabeth S. Kase.

On a motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** that The First National Bank of Long Island be and hereby is designated as the authorized depository for the Village Court Fund for Village Justice Elizabeth S. Kase effective immediately. Let it be;

FURTHER RESOLVED that Elizabeth S. Kase be the sole official hereby authorized on the Village Justice Elizabeth Kase Village Court Fund account with The First National Bank of Long Island.

9. Discussion on Hillside Avenue Drainage

The board discussed the conditions on the roadway and directed Village Attorney Chris Prior to draft a letter.

10. Discussion on 15 Central Drive Tree Replant

On a motion by Trustee Peckelis, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to extend the duration of time allowed for Gil and Marion Samson to replant a tree in order to satisfy conditions required for refund of their tree relief deposit of \$250.00 until October 31, 2023.

11. Approval of Vouchers

On a motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** that the Abstract of Audited Claims, dated July 5, 2023, for the General Fund totaling \$48,113.81 are approved for payment.

12. Resolution to Transfer Funds from the First National Bank of Long Island Money Market Account into the New York Cooperative Liquid Assets Securities System Money Market Subaccount.

On a motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to transfer \$900,000.00 from the First National Bank of Long Island Money Market Account into the New York Cooperative Liquid Assets Securities System Money Market Subaccount.

13. Financial Report & Audit

Clerk-Treasurer Kelly provided the Board of Trustees with the Financial Report.

14. Clerk's Public Works & Public Safety Report

Village Clerk-Treasurer Kelly provided a Public Works & Public Safety Report.

There being no further business before the Board, on motion made by On a motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** that the meeting be and hereby is adjourned at 8:25 PM.

Meghan Kelly, Village Clerk-Treasurer