

Board of Trustees Meeting
Village of Baxter Estates
February 1, 2023
6:45 PM

Meeting Minutes

Present: Mayor Nora Haagenson
Deputy Mayor Charles Comer
Trustee Alice Peckelis
Trustee Jeffrey Eluto
Village Clerk-Treasurer Meghan Kelly
Village Attorney Christopher Prior, Esq.

Absent: Trustee Maria Branco

Also Present: Chuck Idol

1. Work Session

The Board convened their work session at 6:45PM and discussed the Village’s Arbor Day Event, the sidewalk on Bayside Avenue and Shore Road, the new Village Patio, the Village Parkland, Spittler Place, the Village retaining wall, and the Governor’s proposed Budget with respect to the New York State Housing Compact.

2. Public Hearing – Bill 4 of 2022, A proposed local law amending and restating in its entirety Chapter 144, “Property Maintenance,” of the Village Code, in order to expand the current scope of the Property Maintenance Chapter of the Village Code

At approximately 7:30 PM Mayor Haagenson opened the Public Hearing duly advertised in the December 21, 2022, issue of the Port Washington News to consider Bill 4 of 2022.

On motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to close the Public Hearing at 7:50 PM.

A verbatim transcript of the Public Hearing is annexed to and incorporated into these minutes.

3. Resolution to Approve Bill 4 of 2022, A proposed local law amending and restating in its entirety Chapter 144, “Property Maintenance,” of the Village Code, in order to expand the current scope of the Property Maintenance Chapter of the Village Code.

On motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to adopt Bill 4 of 2022, a local law amending and restating in its entirety Chapter 144, “Property Maintenance,” of the Village Code, as Local Law 1 of 2023.

4. Public Comment

Chuck Idol, 8 Sandy Hollow Lane, presented concerns about the Manhasset Bay Protection Committee.

5. Approval of Meeting Minutes of January 4, 2023.

On a motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to accept the draft minutes of the January 4, 2023, Regular Meeting of the Board of Trustees.

6. Resolution to Introduce Bill 1 of 2023 – Rental Registration

On motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to introduce Bill 1 of 2023, a proposed local law amending the Village Code, to add a new Chapter 146, “Rental Dwelling Units,” to regulate the rental of residential property within the Village.

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7. Resolution to Approve Survey for Village Hall Property

On motion by Trustee Eluto, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to approve the quote from North Coast Civil in the amount of \$2,450.00 to undertake a survey of the Village Hall Property.

8. Review and Approval of 2023 Landscaping Contract

The board approved the amended contract for the 2023 season and to be put out for bid by Village Clerk-Treasurer Kelly, bids will be approved at the March meeting.

9. Resolution to Approve Dejana's 2023 Street Sweeping Contract

On motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to exercise its right to extend the contract for the optional 2023 term by Dejana Industries LLC in the amount of \$17,170.00.

10. Resolution to Allow Village Clerk-Treasurer Kelly to solicit proposals for Audit Services

On motion by Trustee Peckelis, seconded by Trustee Eluto, it was unanimously **RESOLVED** to allow Village Clerk-Treasurer Kelly to solicit bids for Audit Services.

11. Resolution to Approve Stephen Lawniczak's Proposal to Review and Repair the Hilltop Road and Catch Basin Issue.

On motion by Trustee Peckelis, seconded by Trustee Eluto, it was unanimously **RESOLVED** to accept Stephen Lawniczak's Proposal to undertake an inspection of, and provide recommendations for repair of, the Hilltop Road Catch Basins for the amount of \$5,475.00.

12. Return of Tax Roll and Warrant

The Board reviewed the outstanding property tax amounts, no action was taken.

13. Approval of Estimates for Village Parkland Property Clean Up

On motion by Deputy Mayor Comer, seconded by Trustee Eluto, it was unanimously **RESOLVED** to accept Robert Keogh Inc.'s proposal to clean up the Village Parkland on Central Drive in the amount of \$910.00.

14. Approval of Estimates for Baxter Beach Property Clean Up

On motion by Deputy Mayor Comer, seconded by Trustee Eluto, it was unanimously **RESOLVED** to accept Robert Keogh Inc.'s proposal to clean up the Baxter Beach property in the amount of \$610.00.

15. Approval of Vouchers

After discussion, upon motion made by Deputy Mayor Comer, seconded by Trustee Eluto, it was unanimously **RESOLVED** that the Abstract of Audited Claims, dated February 1, 2023, for the General Fund totaling \$37,890.17 are approved for payment.

16. Financial Report & Audit

Clerk-Treasurer Kelly provided the Board of Trustees with the Financial Report and recommended budget modifications:

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On motion by Trustee Eluto, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to authorize Village Clerk-Treasurer Kelly to make the following budget modifications for the 2022-2023 Fiscal Year:

\$10,000.00 from A5142.44 – Snow Removal - Contractual to A1964.4 – Real Property Tax Refunds

To reverse the following budget modification:

\$10,000.00 from A5112.2 – Permanent Improvements to A1964.4 – Real Property Tax Refunds

To recognize \$50,000.00 of grant funds towards A3599 State Aid for the resurfacing of Hillside Avenue and apply it to A5112.2 – Permanent Improvements to fund the grant expenditures.

17. Clerk’s Public Works & Public Safety Report

Village Clerk-Treasurer Kelly provided a Public Works & Public Safety Report.

There being no further business before the Board, on motion made by Trustee Peckelis, seconded by Trustee Eluto, it was unanimously, **RESOLVED** that the meeting be and hereby is adjourned at 9:29 PM.

Meghan Kelly, Village Clerk-Treasurer