Board of Trustees Meeting  
Village of Baxter Estates  
315 Main Street, Port Washington, New York  
March 5, 2020  
6:45PM

Meeting Minutes

Present:  
Mayor Nora Haagenson  
Deputy Mayor Charles Comer  
Trustee Doug Baldwin (via two way videoconferencing)  
Trustee Christopher Ficalora  
Trustee Alice M. Peckelis  
Village Clerk-Treasurer Chrissy Kiernan  
Village Attorney Christopher J. Prior, Esq.

Absent: None

Also Present: Nicole Ki, Jim Antonelli, Ralph Sergio

Mayor Haagenson opened the Meeting of the Board of Trustees at approximately 6:45PM with a verification of a quorum followed by a work session and at 7:30PM began the regular meeting with a roll call.

Public Hearing Bill 1 of 2020

Mayor Haagenson opened the Public Hearing duly advertised in the February 27, 2020 issue of the Port Washington News to consider Bill 1 of 2020, a proposed local law to amend Section 175-46 of the Code of the Village of Baxter Estates to permit the continuation of certain nonconforming conditions with respect to off-street parking requirements in the Business A Zoning District.

Upon motion by Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to close the public hearing at 7:34PM.

A verbatim transcript of the Public Hearing is annexed to and incorporated into these minutes.

1. **Bill 1 of 2020 Enactment as Local Law 1 of 2020**

On motion by Deputy Mayor Comer, seconded by Trustee Baldwin, it was unanimously RESOLVED to enact Bill 1 of 2020 as Local Law 1 of 2020.

2. **Approval of February 6, 2020 Meeting Minutes**

On motion of Deputy Mayor Comer, seconded by Trustee Ficalora, it was RESOLVED to accept the minutes of the February 6, 2020 Meeting of the Board of Trustees, as presented by Clerk-Treasurer Kiernan.

<table>
<thead>
<tr>
<th>Mayor Nora Haagenson</th>
<th>Aye</th>
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<tbody>
<tr>
<td>Deputy Mayor Charles Comer</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Doug Baldwin</td>
<td>Abstained</td>
</tr>
<tr>
<td>Trustee Christopher Ficalora</td>
<td>Aye</td>
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<tr>
<td>Trustee Alice M. Peckelis</td>
<td>Aye</td>
</tr>
</tbody>
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3. **Approval of February 20, 2020 Special Meeting Minutes**

On motion of Deputy Mayor Comer, seconded by Trustee Baldwin, it was unanimously RESOLVED to accept
the minutes of the February 20, 2020 Special Meeting of the Board of Trustees, as presented by Clerk-Treasurer Kierman.

4. Coronavirus Health Update

Mayor Haagenson shared tips for staying healthy during the Coronavirus outbreak as provided by the Town of North Hempstead Supervisor Judi Bosworth via an informational flier. The informational flier is posted on the Village Website and at Village Hall and includes a website for the Center for Disease Control, CDC.gov, as well as the New York State Coronavirus Hotline phone number, (888) 364-3065.

5. Hilltop Road

Trustee Peckelis informed the Board of a concern with a depression near one of the catch basins recently repaired by American Paving, the roadwork contractor for the Hilltop Road resurfacing project. Village Engineer Jim Antonelli reported that he investigated the concern and believes that the ground depression was caused by a utility company due to its proximity to a utility pole. The Board agreed to investigate the matter and consider mitigation by filling it to grade.

6. Hillside Avenue Roadwork - Village Engineer Jim Antonelli

Village Engineer Jim Antonelli provided the Board with a proposed project scope and discussed several alternatives for resurfacing sections of Hillside Avenue which will be funded by a $50,000 state grant. Based on input by Board Members, Mr. Antonelli will provide a final project scope to the Board for review at the April meeting. Once approved, the Village will solicit bids.


The Board discussed, at length, the Village catch basins and a plan for cleaning and inspection. Ralph Sergio, Infrastructure Rehabilitation Director for National Water Main Cleaning Co., the vendor that the Village used last year to clean the storm drains and catch basins, provided information and options to the Board. Village Engineer Antonelli also provided input based on his evaluation of the catch basins last year.

After discussion, on motion by Trustee Baldwin, seconded by Trustee Peckelis, it was RESOLVED, as follows:

WHEREAS, pursuant to New York State General Municipal Law § 103(16) (the “Piggybacking Law”), the Village of Baxter Estates (“VBE”) may make purchases through the use of contracts let by such governmental agencies as are identified therein, to the lowest responsible bidder or on the basis of best value in a manner consistent with GML §103, and made available for use by other governmental entities, provided that the VBE Board of Trustees has adopted a resolution authorizing the “best value” purchasing methodology; and

WHEREAS, the VBE Board has adopted a “best value” purchasing resolution under GML §103; and

WHEREAS, the County of Suffolk (“Purchasing Agency”) has complied with competitive bidding and contracting process rules applicable to it in connection with its Contract #WDS-052514 (“Contract”), awarded to NATIONAL WATER MAIN CLEANING CO. (“Vendor”); and

WHEREAS, under the Contract Purchasing Agency and all local government agencies electing to do so may obtain the products and/or services provided by Vendor under the Contract, which include storm drain and catch basin cleaning services, on the terms and conditions set forth therein;

WHEREAS, the Board finds that it is in the best interests of the Village and its residents to obtain from Contractor the storm drain and catch basin cleaning services described on Exhibit A hereto (the “Services”), of the Town of East Hampton Contract #EHWY 2019-9, contract price of $4,280.00 per day plus a mobilization/demobilization one-time fee of $1,350.00 not to exceed two full days and to only include the storm drain and catch basin cleaning on Ridgeway Road and Hilltop Road;

NOW, THEREFORE, the Village is hereby authorized to obtain from the Contractor the Services, at the Contract price of $4,280.00 per day to inspect and clean storm drains and catch basins on Ridgeway Road and Hilltop Road with a digital video equipment vehicle with an operator and vacuum jet truck including a
mobilization/demobilization one-time fee of $1,350.00 not to exceed two full 8-hour days, subject to written
and signed confirmation from Contractor that it shall perform the Services pursuant to the Contract terms, as
authorized pursuant to Item #1 and Item #3 of the Contract.

Mayor Nora Haagenson        Aye
Deputy Mayor Charles Comer   Aye
Trustee Doug Baldwin         Aye
Trustee Chris Ficalora       Nay
Trustee Alice Peckelis       Aye

8. MS4 Report

After discussion, upon motion by Trustee Ficalora, seconded by Trustee Peckelis, it was unanimously
RESOLVED to approve the proposal by Village Engineer Jim Antonelli in the amount of $1,600 for the

9. 2020 Street Sweeping Contract

The Board reviewed the proposed 2020 Street Sweeping Contract as presented by Clerk-Treasurer Kieman.

After discussion, on motion by Deputy Mayor Comer, seconded by Trustee Ficalora, it was unanimously
RESOLVED to approve the 2020 Street Sweeping Contract, as amended, attached hereto as Exhibit B, and
authorize the Clerk to publish a legal notice to solicit bids.


The Board reviewed the proposed 2020 Landscaping Proposal form and asked the Clerk-Treasurer to include a
an additional line item on page 2 for the planting of trees and shrubbery, inclusive of labor and materials, along
the Village owned parkland on the east side of Central Drive.

After discussion, on motion by Trustee Ficalora, seconded by Trustee Baldwin, it was unanimously
RESOLVED to approve the 2020 Landscaping Proposal form, as amended, attached hereto as Exhibit C, and
authorize the Clerk to publish a notice to solicit estimates.

11. Introduction of Bill 2 of 2020, a proposed local law authorizing the Village of Baxter Estates to authorize
a property tax levy in excess of the limit established in New York State General Municipal Law § 3-c

On motion by Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to
introduce Bill 2 of 2020, a proposed local law authorizing the Village of Baxter Estates to authorize a property
tax levy in excess of the limit established in New York State General Municipal Law §3-c, as a precautionary
measure should the Board recid to exceed the tax cap, and schedule a public hearing on April 2, 2020 to
consider the bill.

12. Resolution to Schedule a Public Hearing on April 2, 2020 to consider the 2020-2021 Village Budget for
the year commencing June 1, 2020 and ending May 31, 2021

On motion by Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to
schedule a public hearing on April 2, 2020 to consider the 2020-2021 Village Budget for the year commencing
June 1, 2020 and ending May 31, 2021 and to authorize the Clerk-Treasurer to publish notice in the paper of
record.

13. Resolution to Reopen Tianderah Road on April 1, 2020 subject to weather conditions as determined by
the Mayor

Trustee Ficalora inquired as to whether an annual resolution to open and close Tianderah Road was necessary,
as opposed to a resolution in perpetuity authorizing the Mayor to close and open Tianderah Road. Village
Attorney Prior noted that it has become a matter of practice of the Board to have an annual resolution, which allows the Board to consider changes in circumstances from year to year.

After discussion, on motion by Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to reopen Tianderah Road on April 1, 2020 subject to weather conditions as determined by Mayor Haagenson.

14. Budget Modification

On motion by Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to approve the Budget Modification, transferring $2,489.73 from A8170.44 Leaf Removal to A1964.4 Real Property Tax Refunds, as presented by Clerk-Treasurer Kiernan, attached hereto as Exhibit D.

15. Approval of Voucher Claims

After discussion, upon motion made by Deputy Mayor Comer, seconded by Trustee Peckelis, it was RESOLVED that the Audited Vouchers dated March 5, 2020 for the General Fund totaling $55,619.86, are hereby approved as prepared by Clerk-Treasurer Kiernan.


Clerk-Treasurer Kiernan provided the Board of Trustees with a Financial Report & Audit,

17. Daisy Bacon Display at the Port Washington Public Library for Women's History Month

Mayor Haagenson reported that for the entire month of March during Women’s History Month, there will be a display dedicated to Daisy Bacon at the Port Washington Public Library including Ms. Bacon’s original desk, several of her publications, and a period typewriter. Daisy Bacon, who was born on May 23, 1898 and died on March 1, 1986, was an American pulp fiction magazine editor and writer, best known as the editor of Love Story Magazine from 1928 to 1947. She was one of the highest paid editors in her field. She resided at 7 Hillside Avenue in the Village of Baxter Estates. Daisy Bacon’s Estate established a scholarship at Schreiber High School in her name.

18. 2020 Village Election

Trustee Baldwin reminded attendees that the upcoming Village Election will be held on March 18, 2020 at Baxter Estates Village Hall from Noon to 9PM and that both he and Trustees Peckelis are the only nominated candidates for the two trustee positions, while Village Justice Elizabeth Kase is the only nominated candidate for Village Justice

Executive Session

On motion by Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to enter executive session to discuss a personnel matter.

At 9:45PM Mayor Haagenson stated that Executive Session had concluded and that no action had been taken.

There being no further business before the Board, on motion of Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 9:45PM.

Christina R. Kiernan, Village Clerk-Treasurer
February 13, 2020

Chrissy Kiernan, MPA, CMC, RMC
Village Clerk - Treasurer
Inc. Village of Baxter Estates

Dear Chrissy,

In accordance with your request, I am pleased to submit the following proposal

Re: Town of East Hampton Contract #EHWY 2019-9:

**SCOPE OF WORK:**

Utilizing a combination jet vac truck along with a camera rig National Water Main will clean storm basins and video inspect connecting piping (collection system).

Digital CCTV Video Inspection & Cleaning

Item #1: Digital Video Equipment Vehicle w/ Operator and Vacuum Jet Truck
$535.00 per hour @ 8 hours = $4,280.00 per day

Item #3: Mobilization/Demobilization = $1,350.00 one time

Please do not hesitate to contact me at 631-875-6890 if you have any questions or concerns.

Sincerely yours,

NATIONAL WATER MAIN CLEANING CO.

Ralph Sergio
Director of Infrastructure Rehabilitation
631-875-6890
FORM OF CONTRACT

THIS CONTRACT ("Contract") is made as of ___ day of April, 2020, between the Incorporated VILLAGE OF BAXTER ESTATES, a New York municipal corporation having its office at 315 Main Street, Port Washington, N.Y. 11050 ("Village"), and __________ located at ____________________ ("Contractor.")

1. SCOPE OF THE WORK

Contractor shall furnish all labor, materials and equipment necessary to perform all of the work set forth in the Contract Documents.

2. CONTRACT DOCUMENTS

The "Contract Documents" shall consist of this Contract, Notice to Bidders, Instructions to Bidders, Form of Bid accepted, Non-Collusive Bidding Certification, and the General Conditions and Specifications, which are annexed hereto as Exhibit A and Exhibit B, respectively, and made a part hereof.

3. CONTRACT SUM

Village shall compensate Contractor for the performance of this Contract in accordance with the amounts set forth in Contractor's proposal, annexed hereto as Exhibit C and made a part hereof ("Accepted Proposal"). Payments shall be made in accordance with the schedule set forth in the Specifications. [Alternative A: This Contract shall be for an initial term commencing April 13, 2020 and ending December 31, 2020, provided, however, that the Village reserves the option to extend the Contract for an additional term commencing April 12, 2021, through December 31, 2021, upon delivering written notice to Contractor of election to extend by not later than March 15, 2021.] [Alternative B: This Contract shall be for two seasons, an initial season commencing April 13, 2020 and ending December 31, 2020, and a second season commencing April 12, 2021 through December 31, 2021.

4. INDEMNIFICATION

Contractor shall be solely responsible and liable for and shall fully protect and indemnify and save harmless Village and all elected officials, officers and employees of Village ("Village Parties") from and against any and all claims,
actions, suits, actions, judgments, damages, costs and expenses (including but not limited to legal fees, costs, and expenses) brought against or recovered or exacted from Village growing out of any actual or alleged injury to, or death of, any person or persons (including but not limited to employees of Contractor) or any actual or alleged injury or damage to property (including but not limited to property of Contractor) or to property of any other person or entity occasioned by or resulting from the execution of the work under the Contract by Contractor, its agents, servants, or employees, or its subcontractors, vendors, materialmen or any other person having anything whatsoever to do in connection with Contractor's performance of such work, whether such injuries (including death) or damages be based upon or attributable to the active or passive negligence of Village or participation in the wrong by Village or upon any alleged breach of any law, ordinance or regulation or of any statutory duty or obligation on the part of Village relating to any work to be performed under this Contract, and Contractor agrees to assume on behalf of Village the defense of any action or claim which may be brought against Village upon any such claim and to pay all costs and expenses of whatever nature resulting therefrom and in connection therewith and to pay on behalf of Village upon its demand the amount of any judgment that may be recovered or entered against Village in any such action.

The obligation of Contractor hereunder to indemnify and save harmless the Village Parties is absolute and not dependent upon any question of negligence on the part of Contractor, its agents or employees, or its subcontractors, vendors, materialmen or any other person or company having anything whatsoever to do in connection with Contractor's performance of such work, or on the part of Village, its agents, servants or employees. The indemnification obligation of Contractor hereunder shall include payment of all legal fees, costs and expenses incurred by Village in connection with any indemnified matter, or in connection with the enforcement of its rights hereunder. The approval by Village of the methods of doing the work, or failure of Village to call attention to improper or inadequate methods or to require a change in methods or to direct Contractor to take any particular precautions or to refrain from doing any particular thing shall not excuse Contractor in case of any such injury to person (including death), or injury or damage to property.

5. CERTIFICATES OF INSURANCE

Before commencing work pursuant to this Contract, Contractor shall deliver to the Village Clerk-Treasurer certificates for any insurance required by the Contract Documents.
6. TIME OF PERFORMANCE

   In accordance with the Specifications, Contractor shall be ready to perform
   the work under this Contract on any day or at any time of the day within one day
   after notice from Village.

7. REASONABLE OMISSIONS

   If anything reasonable, necessary or proper to perform or complete the work
   contemplated hereunder is not expressly set forth in the Contract Documents,
   whether due to oversight, error or otherwise, then Contractor nevertheless shall
   perform and provide all such omitted work, services and materials as if same were
   expressly shown and described in the Contract Documents, without extra charge.

8. LAWS, ORDINANCES, RULES AND REGULATIONS

   Contractor agrees to conform to, and abide by, any and all laws, ordinances,
   rules and regulations of the Federal, State, County and local government, which
   pertain to or are otherwise applicable to any of the work to be performed hereunder
   ("Legal Requirements").

9. REMOVAL OF WORKERS

   Upon the request of Village, Contractor shall cease utilizing, in performing
   this Contract, any of its agents, employees or supervisors who are deemed
   unacceptable by Village.

10. REPRESENTATIONS OF CONTRACTOR

   Contractor represents and warrants as follows:

   (a) Contractor will perform all of the work contemplated hereunder in a
       good and workmanlike manner, in accordance with Legal Requirements
       and the Contract Documents;

   (b) Contractor is financially solvent, able to pay its debts as they mature,
       and possesses sufficient assets, vehicles, and working capital to perform
       the work contemplated hereunder.
(c) Contractor is incorporated, duly organized and in good standing under
the laws of the state of its incorporation, and properly licensed by all
governmental, public and quasi-public authorities having jurisdiction
over it and the work contemplated to be performed hereunder, and those
of its employees operating vehicles within the Village in performance
hereunder shall have all licenses required to operate such vehicles; and

(d) Contractor’s execution of this Contract, and its performance hereunder,
are within its duly authorized powers, and have been duly authorized by
all requisite corporate and other authorities.

11. WAIVER OF IMMUNITY

(a) Contractor states that it is familiar with the provisions of Article 5-A
of the General Municipal Law of the State of New York, as amended, and
particularly with Sections 103-a, 103-b and 103-c thereof.

(b) Contractor states that it is aware that under the provisions of said
sections, upon the refusal of a person, after a call before a grand jury, head of a
state department, temporary state commission, or other state agency, the organized
crime task force of the department of law, head of a municipal department, or other
municipal agency, which is empowered to compel the attendance of witnesses and
examine them under oath, to testify in an investigation concerning any transaction
or contract had with the state, or with any public department, agency or official of
the State, or of any political subdivision thereof, or a public authority, to sign a
waiver of immunity against subsequent criminal prosecution or to answer any
relevant question concerning such transaction or contract:

(i) such person, and any firm, partnership or corporation of
which it is a member, partner, director or officer, shall be disqualified from
thereafter selling to or submitting bids to or receiving awards from, or
entering into any contracts with, any municipal corporation or fire district, or
any public department, agency or official thereof, for goods, work or
services, for a period of five (5) years after such refusal; and

(ii) any and all contracts made with any municipal
corporation or any public department, agency or official thereof, or with any
fire district or any agency or official thereof by such person, and by any
firm, partnership or corporation of which it is a member, partner, director or
officer, may be cancelled or terminated by the municipal corporation or fire
district without incurring any penalties or damages on account of such
cancellation or termination, but any moneys owing by the municipal
corporation or fire district for goods delivered or work done prior to the
cancellation or termination shall be paid.

12. TERMINATION BY VILLAGE

(a) Village may terminate this Contract if:

(i) Contractor is adjudged bankrupt or makes an assignment
for the benefit of creditors, or is otherwise involved in any bankruptcy or
insolvency proceedings affecting it, other than in the context of a creditor of
a third party;

(ii) a receiver or liquidator is appointed for Contractor or any
of its property for a period up to 20 days, and the proceedings in connection
therewith shall not be stayed on appeal within said period;

(iii) Contractor refuses or fails, after notice or warning from
Village, to supply sufficiently and properly skilled workers or necessary
vehicles or other equipment in order to perform the work contemplated
hereunder;

(iv) Contractor refuses or fails to perform the work
contemplated hereunder, or any part thereof;

(v) Contractor fails timely to pay any person or entity
supplying labor or materials in connection with the work contemplated
hereunder; or

(vi) Contractor fails or refuses to abide by any Legal
Requirement, or otherwise materially violates any provision of this Contract
or the other Contract Documents.

(b) Upon the occurrence of any of the foregoing, Village, without prejudice
to any other right or remedy that it may have, by giving five (5) days' written
notice, by ordinary and certified or registered mail, return receipt requested, to
Contractor at its address set forth above, may terminate this Contract and the rights
of Contractor to proceed hereunder, and may arrange to complete the work
contemplated hereunder in any manner that Village deems expedient or proper. In such event, Contractor shall not be entitled to receive any further payment until the work contemplated hereunder is finished. If the unpaid balance due to Contractor exceeds the expense of so completing the Work (including compensation for additional material, administrative and inspection services, and any damages for delay), such excess shall be paid to Contractor. If such expense exceeds the unpaid balance, then Contractor and its sureties shall be liable to Village for such excess.

13. ENTIRE AGREEMENT

This Contract, including the Exhibits hereto, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No representations, statements, warranties or agreements not herein expressed and all modifications or amendments of this Contract, including the Exhibits, must be in writing and be signed by an authorized representative of each of the parties hereto.

14. SEVERABILITY

If any provision hereof shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this Contract shall be construed as if the invalid, illegal or unenforceable provision had never been contained in it.

15. GOVERNING LAW; JURISDICTION; VENUE

This Contract and the rights and obligations of the parties hereunder shall in all respects be governed by, and construed and enforced in accordance with, the laws of the State of New York (without giving effect to New York’s principles of conflicts of law). Any suits, actions or proceedings arising out of or in connection with this Contract or the rights and obligations of the parties hereto shall be brought only in federal or state courts located within the counties of Nassau or Suffolk, New York.
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first written above.

INCORPORATED VILLAGE OF BAXTER ESTATES

By: __________________________, __________________________
    Nora Haagenson, Mayor                           Date

CONTRACTOR: __________________________
            Name of Corporation

By: __________________________, __________________________
    Name: __________________________               Date
    Title: __________________________
STATE OF NEW YORK)  
SS:  
COUNTY OF NASSAU)  

On this ____ day of ______________, ______, before me personally came, Nora Haagenson, to me personally known, who, being by me duly sworn, did depose and say that she resides at ____, ____, ____, ____; that she is the Mayor of the Incorporated VILLAGE OF BAXTER ESTATES, the municipal corporation described in, and which executed the above instrument; that she signed her name thereto by order of the Board of Trustees of said Village.

_________________________________________________________________

STATE OF NEW YORK)  
SS:  
COUNTY OF NASSAU)  

On this ____ day of ______________, ______, before me personally came __________________, to me known, who, being by me duly sworn, did depose and say that s/he resides at ___________________________; that s/he is the _____________________________ of ____________________________, the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that s/he signed her/his name thereto by like order.

_________________________________________________________________
EXHIBIT A

GENERAL CONDITIONS

1. Contractor shall provide all of the work, labor, supplies, materials and equipment necessary for the sweeping and cleaning of Village streets during the spring, summer and fall of 2020, and, if Village exercises its option to extend the Contract for an additional term, then also during the spring, summer and fall of 2021.

2. All sections of the Contract Documents are an integral part of the Contract, and their provisions shall govern the performance and execution of the work to be done and/or the services to be rendered under the Contract.

3. The Contractor represents that it is fully informed as to the extent and character of the work, labor, supplies, materials or equipment required, and can perform the work, furnish the supplies, materials or equipment satisfactorily to the full intent of the Specifications and other Contract Documents without any extras.

4. Contractor represents that no members of the Board of Trustees or any other officer of the Village of Baxter Estates, New York, or any person in the employ of said Village is directly or indirectly interested in Contractor, or in the materials, supplies, or the work to be performed or provided by Contractor under the Contract, or in any other portion of the profits thereof.

5. Contractor is not in arrears to Village, or in default, as surety or otherwise, upon any obligation to Village.

6. Contractor shall repair or replace to the satisfaction of Village any or all damage done to Village streets or property as a result of negligent performance of the Contract. This clause is general in nature and will not operate to waive stipulations or other clauses in any other contract.

7. Village reserves the right to inspect at any time the equipment to be used in performance of the Contract to ascertain whether or not same is acceptable.

8. Pursuant to the Labor Law of the State of New York, Contractor shall pay to each employee engaged in work under the Contract not less than the prevailing wage rate for the trade or occupation in which he is engaged, fixed by the
Commissioner of the New York State Department of Labor.

   [This Section intentionally omitted.]

10. Contractor shall not commence work under this Contract until it has obtained insurance required under the following paragraphs and such insurance has been approved.

11. Contractor shall obtain and maintain during the term of this Contract Workers’ Compensation Insurance for its employees performing all work under the Contract, and, in case any work is sublet, Contractor shall cause the subcontractor to provide Workers’ Compensation for all of its employees unless such employees are covered by Contractor’s policy. In case any class of employees engaged in hazardous work under this Contract is not protected under the Workers’ Compensation statute, Contractor shall provide and cause each of its subcontractors to provide other adequate insurance for the protection of its employees not otherwise protected.

12. Contractor shall obtain and maintain during the term of the Contract such Commercial General Liability and Property Damage Insurance and Motor Vehicle Liability Insurance, as shall protect it, Village, and any subcontractor performing work covered by the Contract, from claims for damages for personal injury, including accidental death, as well as from claims for property damage that may arise from operations under the Contract, whether such operations be by Contractor or by any subcontractor or by anyone directly or indirectly employed by either of them. Said policy or policies of insurance shall specifically name the Village of Baxter Estates, as an additional insured. Contractor shall provide Village with duplicate, original copies of all insurance policies required under this Contract. Amounts of such insurance shall be as follows unless otherwise specifically stipulated by amendment hereto:

   A. Commercial General Liability Insurance in an amount no less than $1,000,000 per occurrence for bodily injury (including death) and property damage.

   B. Motor Vehicle Liability Insurance, consisting of bodily injury insurance (including death) and property damage insurance covering all motor vehicles owned by the Contractor or used by the Contractor in the prosecution of the work under this contract, shall be in amounts not less
than those specified in “A” above.

C. Contractor shall take out and maintain during the term of this Contract **Contractual Liability Insurance** to cover the indemnification set forth in Paragraph 4 of the Form of Contract. Limits of such insurance shall be the same as quoted in “A” above.
EXHIBIT B

SPECIFICATIONS

1. Contractor shall furnish all tools, equipment and labor necessary to sweep and clean the roadways of all Village streets listed below and such additional streets as may be designated by the Village Clerk-Treasurer during the Contract term, in accordance with the schedule set forth below and shall provide the initial clean-ups described below.

2. The Village streets that are the subject of this Contract are:

   Sandy Hollow Lane  Bayside Avenue
   Tianderah Road     Ridgeway Road
   Locust Avenue      High Street
   Library Drive      Columbia Place
   Harborview Road    Hilltop Road
   Shoreview Road     Green Hays
   Woodcliff Avenue   Hillside Avenue
   North Washington Street  Overlook Drive including dead end portion
                           Sandy Hollow Road (south side of street #4 to #54)

3. Schedule

   A. Initial Clean-Up.

      By not later than April 30, 2020, Contractor shall perform an initial clean-up by removing from the streets listed in Paragraph 2 hereof all accumulations of dirt, sand and debris.

   B. Schedule of Sweeping Dates after Initial clean-up for 2020 is as follows:

      
      May 12  July 14  Sept 8
      May 26  July 28  Sept 22
      June 9   Aug 11  Oct 13
      June 23  Aug 25  Oct 27

      This schedule and number of dates may be changed from time to time at the discretion of the Village in order to maintain the Village’s road maintenance program. Furthermore, Village may elect to exchange not more than two (2) of the scheduled days for dates between October 1, 2020 and December 31, 2020.
C. If Village exercises its option to extend the Contract for 2021, then by not later than April 30, 2021, Contractor shall perform an initial clean-up by removing from the streets listed in Paragraph 2 hereof all accumulations of dirt, sand and debris, and the Schedule of Sweeping Dates for 2021 shall include 12 days, to be determined by the Village, to occur between May 1 and the first week of November, provided that the Village may elect to exchange not more than two (2) of the scheduled days for dates between October 1, 2021 and December 31, 2021.

4. Contractor shall utilize a mechanical sweeper in good operating condition for the initial clean-up to pick-up sand and debris that have accumulated on the roads over the winter, equipped with: rotary brooms on each side of the front end and a single, full width reel type broom in the rear. For all subsequent sweeps, Contractor shall utilize a regenerative air sweeper (Tymco 600 or equivalent model) capable of picking up debris as opposed to exhausting it into the atmosphere for the remaining sweeps. All vehicles used by Contractor shall have rubber tires. No vehicles having steel wheels or tracks shall be used. Unless specifically notified to the contrary by the Mayor or Village Clerk-Treasurer, Contractor shall be ready to and shall perform its obligations hereunder at any time of the day and on any day of the week including Sundays and holidays. Both types of sweepers must be in good operating condition, suitable in appearance, and equipped with a spray attachment which will ensure that a continuous stream of water is sprayed on the road bed during each sweeping operation. All trucks and sweepers under contract with the Incorporated Village of Baxter Estates must be inspected by the Port Washington Water District (“Water District”). After inspection and approval by the Water District, a hydrant permit will be issued. All tank trucks must comply with prevailing requirements of the Water District for back flow and back-siphonage prevention.

5. On each sweeping date, Contractor shall make a minimum of two (2) passes on each side of the road during each sweeping operation.

6. Sweeping will be performed at times that will not interfere with garbage collection or when school buses are on the roads. In the event of rain, the sweep will be rescheduled for another day during the same week.

7. All sand, dirt and debris picked up by Contractor shall be dumped outside of the Village in accordance with applicable governmental rules and regulations, and all costs and fees in connection with such dumping shall be the responsibility of Contractor.
8. Contractor shall be paid monthly based upon signed vouchers submitted to the Village Clerk-Treasurer at least one week prior to the regular monthly meeting of the Board of Trustees (1st Thursday of each month). These payments shall amount to 90% of the total amounts stated in said vouchers and approved by the Village Trustee charged with Streets and Roads. The 10% retainage shall be due and payable upon satisfactory completion of this contract by Contractor and no further vouchers need be submitted for said retained percentage.

9. Additions or deletions from the scheduled sweepings provided in Paragraph 3 hereof shall result in additions or reductions in the contract amount.

Dated: March 5, 2020
Port Washington, New York
NON-COLLABORATIVE BIDDING CERTIFICATION
To be completed by the bidder and submitted with the bid.

By submission of this bid or proposal, the bidder certifies that: a) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor; b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bid or proposals for this project, to any other bidder, competitor or potential competitor; c) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal; d) The person signing this bid or proposal certifies that s/he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf; e) That attached hereto (if a corporate bidder) is a certified copy of the resolution authorizing the execution of this certificate by the signatory of this bid or proposal in behalf of the corporate bidder.

Dated _________________________

________________________________________
Name of corporation or partnership

________________________________________
Name of individual Officer, stating title, or partner
CORPORATE RESOLUTION

Resolved that ______________ be authorized

(Name of Corporation)
to sign and submit the bid or proposal of this corporation for the
Sweeping and Cleaning of Village Streets in the Village of Baxter
Estates during the Spring, Summer and Fall of 2020 and, at the
Village’s option, 2021 and to include in such bid or proposal the
certificate as to non-collusion required by Section 103-d of the
General Municipal Law as the act and deed of such corporation,
and for any inaccuracies or misstatements in such certificate this
corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted
by ______________________, a corporation, at a meeting of its
Board of Directors held on the __ day of __________, ________.

(CORPORATE SEAL)

______________________________ Secretary
**2020 SWEEPING & CLEANING BID SHEET**

**VILLAGE OF BAXTER ESTATES**
315 Main Street  
Port Washington, New York

**Note:**  
**DO NOT REMOVE THIS SHEET. FILL IN ALL SPACES, SIGN AND RETURN COMPLETE WITH SPECIFICATIONS AS YOUR BID.**

Qualified Vendors:

Pursuant to and in compliance with your Notice to Bidders and Instructions to Bidders dated __________________________, the undersigned state that s/he has examined the Notice to Bidders, Instructions to Bidders and Specifications dated __________________________ and that s/he understands the same and that the undersigned hereby offers to perform for the Village of Baxter Estates in accordance with said Specifications at the following prices, which prices include all incidental work, labor costs, tipping fees and taxes, if any.

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2021 (If Village Option is exercised)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lump sum price for initial clean-up</td>
<td>$ __________</td>
<td>$ __________</td>
</tr>
<tr>
<td>Lump sum price for 12 scheduled sweepings Per year after the initial clean-up</td>
<td>$ __________</td>
<td>$ __________</td>
</tr>
<tr>
<td>Unit price for additional sweeping(s) to be conducted at request of Village (upon 24 hours notice) during the sweeping season</td>
<td>$ __________</td>
<td>$ __________</td>
</tr>
<tr>
<td>Unit price for additional sweeping(s) to be conducted at request of Village (upon 24 hours notice) outside the sweeping season</td>
<td>$ __________</td>
<td>$ __________</td>
</tr>
</tbody>
</table>

**NOTE: BIDDER MUST BID ON ALL 8 ITEMS OR BID WILL BE REJECTED.**  
The full names and addresses of all persons interested in this bid as principals are as follows:

________________________________________________________  
________________________________________________________

Date: __________________________  
Name of Bidder __________________________

By: __________________________  
Signature, Title

492914.2
Landscaping Proposal

Date: ____________________________

Company Name: ____________________________

Company Address: ____________________________

Company Phone: ____________________________

Contact Name: ____________________________

PROPOSAL:

315 Main Street (Village Hall Property)

$________ Spring Clean-up: Leaf & debris clean-up from flower beds, gardens, window wells, deck, and patio. Rake and blow lawn, prune small trees and shrubs, turn over and edge all beds along Main Street. During Spring Clean-up, mulch beds on Village Property including flower bed along Main Street along the fence and sidewalk on both sides of fence, in area located adjacent to handicap parking, and planting area along the garden lights in front of the building.

$________ Fall Leaf Clean-up: All leaves cleaned once a week from week of October 28th thru week of December 9th

$________ Gutter cleaning: Two (2) times a year, once during spring clean-up and once during the fall.

$________ Lawn chemical program: Five (5) applications

$________ Lawn maintenance: Twenty-eight (28) cuts per season beginning week of April 20th through week of October 26th: Cut lawn; edge lawn; blow walkways, patio, deck, and driveway; and along back wooden fence, weed and cultivate approximately 50' x 3'. Also, apply weed killer to gravel stones in parking lot as needed.

$________ Shrub and hedge trimming: Five (5) times total- once per month in June, July, August, September, and October.

SUBTOTAL $_________
Village Property Maintenance

$_________ Baxter Beach- Twice a month, rake and remove debris washed onto the beach; mow the grass; trim bushes and trees; blow sidewalk clean from May through October.

$_________ Maintain Overlook Drive and Central Drive Parkland Property- once a month from May to September- Top of Central Drive alongside parkland, includes maintenance of edge of woods for 5 feet from curb starting at the top of Central Drive to approximately half-way up the hill merging onto Overlook Drive and then past Hilltop Road (past the bottom intersection of Overlook Drive and Hilltop Road) including spraying for poison ivy, as needed. Must trim brush at bottom of Hilltop Road and Overlook Drive as needed for safety.

$_________ Bayside Avenue Property (adjacent to Water District): Maintain lawn once a month from May thru October. Spray for poison ivy, as needed.

$_________ Virginia Avenue Property: One time clean-up and pick-up of debris.

$_________ Library Drive Property (across from Port Washington Library): One time clean-up and pick-up of debris.

$_________ High Street: Maintain sidewalk on east side of street between Main Street and Columbia Place - three times a season- once in May, July, and September.

$_________ Hardy plantings at all sign locations in the Village

$_________ Plantings on Central Drive along median- trees & shrubbery- material and labor included

SUBTOTAL: $____________________

GRAND TOTAL: $____________________
(subtotal on pages 1 & 2 added together)

*Please note for the purposes of the estimate process, separate contracts may be awarded for landscaping of Village Hall Property (page 1) and all other Village Property (page 2).
<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Jun 1, '19 - Mar 5, 2020</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A1001  Real Property Taxes</td>
<td>609,431.35</td>
<td>618,866.70</td>
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<td>96.48%</td>
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<tr>
<td>A1090  Interest &amp; Penalties RP Taxes</td>
<td>830.07</td>
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<td>-169.93</td>
<td>83.01%</td>
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<tr>
<td>A1120  Non Prop Tax Dist By County</td>
<td>2,776.00</td>
<td>0.00</td>
<td>2,776.00</td>
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<tr>
<td>A1170  Franchises</td>
<td>10,126.57</td>
<td>10,000.00</td>
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<td>101.27%</td>
</tr>
<tr>
<td>A1560  Safety Inspection Fees</td>
<td>59,658.07</td>
<td>25,000.00</td>
<td>34,658.07</td>
<td>228.63%</td>
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<tr>
<td>A2165  EPA Cost Reimbursement</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>A2401  Interest and Earnings</td>
<td>11,116.42</td>
<td>100.00</td>
<td>11,016.42</td>
<td>11,116.42%</td>
</tr>
<tr>
<td>A2461.L Use of Money &amp; Prop/LOSAP</td>
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<td>0.00</td>
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<td>0.00%</td>
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<tr>
<td>A2410  Rental of Property</td>
<td>22,785.00</td>
<td>28,200.00</td>
<td>-5,415.00</td>
<td>80.8%</td>
</tr>
<tr>
<td>A2610  Fines and Forfeited Bail</td>
<td>11,894.00</td>
<td>10,000.00</td>
<td>1,894.00</td>
<td>118.94%</td>
</tr>
<tr>
<td>A2655  Minor Sales, Other</td>
<td>791.25</td>
<td>500.00</td>
<td>291.25</td>
<td>158.25%</td>
</tr>
<tr>
<td>A2680  Insurance Recoveries</td>
<td>2,131.50</td>
<td>0.00</td>
<td>2,131.50</td>
<td>100.00%</td>
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<tr>
<td>A3701  Refunds Prior Year Expend.</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
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<tr>
<td>A3709  Employee Contributions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
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<tr>
<td>A3801  State Aid, Revenue Sharing</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>A3905  State Aid, Mortgage Tax</td>
<td>18,971.30</td>
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<td>A3909  State Aid, Per Capita Aid</td>
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<td>1,000.00</td>
<td>-1,000.00</td>
<td>0.00%</td>
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<td>A3501  State Aid, CHIPS</td>
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<td>A3599  State Aid, Grants</td>
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<td>75,000.00</td>
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<td>A3960  State Aid, Emergency Disaster</td>
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<tr>
<td>A5710  Serial Bonds</td>
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<td>0.00</td>
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<td>0.00%</td>
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<tr>
<td>AR2401  Interest on Highway Reserve</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>TR2705 Gifts and Donations</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>751,615.52</strong></td>
<td><strong>779,668.70</strong></td>
<td><strong>-28,053.18</strong></td>
<td><strong>96.4%</strong></td>
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<tr>
<td>Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6560  Payroll Expenses</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>A1010.2 Board of Trustees - Equipment</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>A1016.4 Board of Trustees</td>
<td>3,402.63</td>
<td>6,000.00</td>
<td>-2,597.37</td>
<td>56.71%</td>
</tr>
<tr>
<td>A1110  Village Court</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1110.1 Personal Services</td>
<td>7,235.00</td>
<td>9,000.00</td>
<td>-1,765.00</td>
<td>80.39%</td>
</tr>
<tr>
<td>1110.2 Equipment</td>
<td>0.00</td>
<td>500.00</td>
<td>-500.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>1110.41 Supplies</td>
<td>1,034.26</td>
<td>1,750.00</td>
<td>-715.74</td>
<td>59.1%</td>
</tr>
<tr>
<td>1110.45 Fees for Services</td>
<td>170.00</td>
<td>500.00</td>
<td>-330.00</td>
<td>34.0%</td>
</tr>
<tr>
<td>A1110  Village Court - Other</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total A1110 Village Court</strong></td>
<td><strong>8,436.26</strong></td>
<td><strong>11,750.00</strong></td>
<td><strong>-3,313.74</strong></td>
<td><strong>71.82%</strong></td>
</tr>
<tr>
<td>A1320  Auditor</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>1320.1 Fees for Services - VBE</td>
<td>7,100.00</td>
<td>7,100.00</td>
<td>0.00</td>
<td>100.00%</td>
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<tr>
<td>1320.40 Fees for Service-Justice Court</td>
<td>750.00</td>
<td>750.00</td>
<td>0.00</td>
<td>100.00%</td>
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<tr>
<td>A1320 Auditor - Other</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
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<tr>
<td><strong>Total A1320 Auditor</strong></td>
<td><strong>7,850.00</strong></td>
<td><strong>7,850.00</strong></td>
<td><strong>0.00</strong></td>
<td><strong>100.00%</strong></td>
</tr>
<tr>
<td>A1325  Treasurer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1325.1 Personal Services</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>1325.45 Fees for Services</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>1325.46 Contractual</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>A1325  Treasurer - Other</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total A1325 Treasurer</strong></td>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
<td><strong>0.00%</strong></td>
</tr>
</tbody>
</table>
## Village of Baxter Estates
### Profit & Loss Budget vs. Actual
#### June 1, 2019 through March 5, 2020

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Jun 1, '19 - Mar 5, 20</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1410.0 - Clerk</td>
<td>1410.0 LOSAP INVESTMENT EXP</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td></td>
<td>1410.10 - Personal Services</td>
<td>69,231.56</td>
<td>90,001.04</td>
<td>-20,769.48</td>
<td>76.92%</td>
</tr>
<tr>
<td></td>
<td>1410.11 - Deputy Village Clerk</td>
<td>35,625.71</td>
<td>46,313.45</td>
<td>-10,687.74</td>
<td>76.92%</td>
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<tr>
<td></td>
<td>1410.20 - Equipment</td>
<td>0.00</td>
<td>1,000.00</td>
<td>-1,000.00</td>
<td>0.0%</td>
</tr>
<tr>
<td></td>
<td>1410.41 - Supplies</td>
<td>1,913.68</td>
<td>6,000.00</td>
<td>-4,086.32</td>
<td>31.99%</td>
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<tr>
<td></td>
<td>1410.42 - Telephone</td>
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<td>3,000.00</td>
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<td>67.11%</td>
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<td></td>
<td>1410.44 - Contractual Expenses</td>
<td>2,602.99</td>
<td>6,500.00</td>
<td>-3,897.01</td>
<td>30.37%</td>
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<td>1410.46 - Fees For Services</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
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<tr>
<td></td>
<td>1410.46 - Miscellaneous</td>
<td>2,467.36</td>
<td>4,200.00</td>
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<td>A1410. - Clerk - Other</td>
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<tr>
<td>Total A1410. - Clerk</td>
<td>113,854.40</td>
<td>155,114.49</td>
<td>-41,260.09</td>
<td>71.56%</td>
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<tr>
<td>A1420 - Law</td>
<td>.44a - Litigation - Prosecutor</td>
<td>750.00</td>
<td>1,500.00</td>
<td>-750.00</td>
<td>50.0%</td>
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<tr>
<td></td>
<td>.44b - Litigation - Other</td>
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<td>10,000.00</td>
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<td>0.0%</td>
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<tr>
<td></td>
<td>.44c - Legal Notices &amp; Stenographer</td>
<td>1,088.40</td>
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<td>-3,911.60</td>
<td>21.77%</td>
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<tr>
<td></td>
<td>1420.45 - Contractual</td>
<td>17,915.49</td>
<td>55,000.00</td>
<td>-37,084.51</td>
<td>32.57%</td>
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<td></td>
<td>1420.46 - Codification</td>
<td>1,195.00</td>
<td>7,900.00</td>
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<td>A1420 - Law - Other</td>
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<td>A1440.4 - Engineer - Fees for Services</td>
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<td>14,800.00</td>
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<td>A1450.4 - Elections</td>
<td>1450.41 - Supplies</td>
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<td>50.00</td>
<td>-50.00</td>
<td>0.0%</td>
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<td></td>
<td>1450.45 - Fees for Services</td>
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<td>360.00</td>
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<td>Total A1450.4 - Elections</td>
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<td>A1620 - Buildings</td>
<td>1620.2 - Building</td>
<td>3,065.00</td>
<td>8,561.00</td>
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<td></td>
<td>1620.43 - Utilities</td>
<td>7,341.26</td>
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<td>1620.44 - Contractual</td>
<td>11,813.11</td>
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<td>A1910.4 - Unallocated Insurance</td>
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<td>19,961.68</td>
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<td>A1920.4 - Municipal Association Dues</td>
<td>2,371.00</td>
<td>4,170.00</td>
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<td>A1950.4 - Taxes on Municipal Property</td>
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<td>A1960.4 - Met Commuter Trans Mobility Tax</td>
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<td>A1964.4 - Real Property Tax Refunds</td>
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<td>7,051.28</td>
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<td>A1980.6 - Provision for Uncollected Taxes</td>
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<td>A3410 - Fire Department</td>
<td>3410.43 - Insurance</td>
<td>3,169.83</td>
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<td>3410.44 - Contractual</td>
<td>83,157.17</td>
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<td>3410.45 - LOSAP</td>
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<td>136,918.87</td>
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<tr>
<td>A3620 - Safety Inspection</td>
<td>3620.1a - Personal Services - BI</td>
<td>35,260.40</td>
<td>46,700.00</td>
<td>-11,439.60</td>
<td>75.5%</td>
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### Budget Modification
- **Needed - Treasurer's Recommendation:** Transfer $2,489.73 from A3170.44 Leaf Removal to A1964.4 Real Property Tax Refunds.
<table>
<thead>
<tr>
<th>Description</th>
<th>Jun 1, '19 - Mar 5, 20</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
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<tbody>
<tr>
<td>3620.1b - Code Enforcer</td>
<td>1,500.00</td>
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<td>Total A3620 - Safety Inspection - Other</td>
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<td>A4020.4 - Registrar of Vital Statistics</td>
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<td>A5110.4 - Street Maintenance</td>
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<td>A5112.2 - Permanent Improvements</td>
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<td>A5142 - Snow Removal</td>
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<tr>
<td>5142.41 - Supplies</td>
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<td>A5182.4 - Street Lighting</td>
<td>7,082.38</td>
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<tr>
<td>A5410.4 - Sidewalks</td>
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<td>A8416.4 - Storm Sewers</td>
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<td>A8170 - Street Cleaning</td>
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<td>8170.43 - Street Sweeping</td>
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<td>8170.44 - Leaf Removal</td>
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<td>A8510.4 - Community Beautification</td>
<td>4,502.00</td>
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<td>A8506.4 - Shade Trees</td>
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<td>A8511.4 - Emergency Tenant Protection</td>
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<td>A9005 - Employee Benefits/OSAP</td>
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<td>A9030.8 - Social Security/Medicare</td>
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<td>A9040.8 - Workers Compensation</td>
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<td>A9050.8 - Unemployment Insurance</td>
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<td>A9060.8 - Hospital and Medical Insurance</td>
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<td>A9710 - Bond Principal</td>
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