

Board of Trustees  
Village of Baxter Estates  
315 Main Street  
Port Washington, NY 11050

Special Meeting  
December 28, 2015  
7:30 P. M.

Present: Mayor Nora Haagenson  
Deputy Mayor Charles Comer  
Trustee Alice M. Peckelis  
Trustee Chris Ficalora

Absent: Trustee Douglas Baldwin

**New Business**

1. Creation of the new position of Village Clerk/Treasurer

On motion of Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to create the new position of Village Clerk/Treasurer in order to conduct the business of the Village business in a more efficient and on a more cost effective basis. This Resolution abolishes the current positions of Village Clerk and Village Treasurer which will no longer be single and separate positions.

2. Authorization to negotiate with a prospective Village Clerk/Treasurer candidate

On motion of Trustee Ficalora, seconded by Deputy Mayor Comer, it was unanimously RESOLVED to authorize Mayor Haagenson to enter into employment negotiations with Christine Oliva, a prospective candidate for the position of Village Clerk/Treasurer.

3. Change in Village Hall Office Hours

On motion of Deputy Mayor Comer, seconded by Trustee Ficalora, it was unanimously RESOLVED to extend the hours the Village Hall is open for business from the current hours of 9:00 A. M. - 1:00 P. M. , to the hours of 9:00 A. M. - 4:00 P. M. The new hours

will go into effect on February 1, 2016, or sooner at the discretion of the Board of Trustees.

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### Adjournment

There being no further business to come before the Board, the meeting was duly adjourned at 8:39 P. M.

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Deputy Mayor Charles Corner,  
Trustee Alice M. Peckelis,  
Trustee Chris Ficalora

Absent: Trustee Douglas Baldwin

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