

**Board of Trustees Meeting**  
**Village of Baxter Estates**  
**315 Main Street, Port Washington, New York**  
**February 2, 2017**  
**7:30PM**

**Meeting Minutes**

**Present:** Mayor Nora Haagenson  
Trustee Doug Baldwin  
Trustee Chris Ficalora  
Trustee Alice M. Peckelis  
Village Clerk-Treasurer Chrissy Kiernan  
Village Attorney Christopher J. Prior

**Also present:** Gloria Marmor, Michael Scotto, Sam Bailine, Jenn Bailine, Steve Romano, Michael Marmor, Anita Sethi, Stephanie Hall, Tiina Joks, Allison Kent-Friedman, and Jared Hayes Hirshfield

**Mayor Haagenson opened the meeting at approximately 7:30PM with the Pledge of Allegiance and a verification of a quorum.**

**1. Baxter House**

Mayor Haagenson addressed meeting attendees regarding the pollution caused by the deteriorated tarpaulin at 15 Shore Road, the Baxter House, and reported that the property owner is intending to clean-up the areas identified in the January 4, 2017 Order to Remedy Violation this coming Saturday, February 4, 2017 to comply with the Order to Remedy. The Order to Remedy was appealed by the property owner on January 30, 2017. Any resident who wishes to have their property cleaned of tarpaulin debris should notify the Clerk-Treasurer tomorrow.

Mayor Haagenson also addressed the complaint from a neighbor at 1 Ridgeway Road involving an individual witnessed trespassing on the Baxter House property and entering the home as reported to the Village and the Port Washington Police by the neighbor at 1 Ridgeway Road. Mayor Haagenson reported that the Port Washington Police Department briefed her on what could be enforced in terms of trespassing and lewd behavior, but ultimately were told that any complaints for trespassing had to be made by the property owner. Clerk-Treasurer Kiernan reported that she did reach out to the property owner following the complaint and notified the Building Inspector, as well as spoke to the Police Officer who had been at the scene. Correspondence was also sent to Police Chief Salerno.

**Executive Session**

On motion of Mayor Haagenson seconded by Trustee Baldwin, it was RESOLVED to enter into Executive Session to discuss potential litigation.

**At 9:30PM, Mayor Haagenson stated that Executive Session had concluded and that no action had been taken.**

**2. Approval of Meeting Minutes**

On motion of Trustee Peckelis, seconded by Trustee Baldwin it was RESOLVED to accept the minutes of the January 5, 2017 Meeting of the Board of Trustees, as presented by Clerk-Treasurer Kiernan.

Mayor Nora Haagenson	Aye	
Trustee Doug Baldwin	Aye	
Trustee Chris Ficalora		Abstained
Trustee Alice M. Peckelis	Aye	

### **3. Grants**

Mayor Haagenson reported that the village received preliminary approval from Assemblywoman Michelle Schimel for a State and Municipal Facilities Grant in the amount of \$75,000 to repair roads. The grant paperwork was transferred to our newly elected Assemblyman Tony D'Urso and is being reviewed by the State Assembly Ways and Means Committee. The Village Justice Court also received approval for a grant in the amount of \$13,440 for security updates and new equipment.

### **4. Appointment of Election Inspectors for the March 21, 2017 Village Election**

Clerk-Treasurer Kiernan notified the Board of Trustees that in Nassau County there are three conditions for appointment as Election Inspectors, that they must be (1) on the Inspectors list provided by the Nassau County Board of Elections, (2) bipartisan, representing the two major political parties, and (3) village residents. Clerk-Treasurer Kiernan further explained that there were two people who satisfied the first and third condition on the list submitted to her by the Nassau County Board of Elections, but the list did not satisfy the second condition that inspectors of election for village elections shall be equally divided between the major political parties. Furthermore, she explained that if the number of inspectors appointed pursuant to such Election Law Section 3-420 who are eligible and willing to serve in any village is insufficient to fill all the positions in such village, then additional inspectors shall be appointed in the manner so prescribed by such Election Law Section 3-420, which allows the Board of Trustees to extend the residency of Inspectors to Nassau County.

After discussion, upon motion of Trustee Ficalora, seconded by Trustee Baldwin it was RESOLVED extend the residency of Election Inspectors to Nassau County; and

FURTHER RESOLVED that Angela Smith and Marylou Ogren be hereby designated and appointed to act as Inspectors of Elections at the rate of \$15 per hour plus one meal per Election Inspector at a cost not to exceed \$20 each, with Angela Smith presiding as Chairperson thereof; and

FURTHER RESOLVED that prior to the March 21, 2017 Village Election, the Inspectors must meet to adopt, use or copy from the registration list, certified and supplied by the Nassau County Board of Elections, the names appearing thereon of all persons, residing in the Village and qualified to vote at such forthcoming general Village Election.

### **5. 2016-2017 Office Snow Plow Contract**

Clerk-Treasurer Kiernan advised the Board of Trustees that the Office Snow Removal Contract estimate for Shore Road approved by the Board of Trustees in December was based upon no increase in the price from the prior year. Upon reviewing the estimate documents, the Clerk noticed a discrepancy between the intent and the price written. As the Board intended to approve the contract with the intent of the same price as the prior year, upon motion by Trustee Baldwin, seconded by Trustee Ficalora, the Board now RESOLVES to accept the same price as the prior year.

### **6. Peddler Permit**

The Board of Trustees is continuing to explore the adoption of a Peddler Permit law.

### **7. Architectural Review Board**

The Board of Trustees took no action on this item.

## **8. Budget Modifications**

After discussion, upon motion by Trustee Baldwin, seconded by Trustee Ficalora, it was RESOLVED to modify the 2016-2017 Budget to transfer \$40,000 from A5112.2 Permanent Improvements to A1420.45 Law Contractual.

## **9. Approval of Voucher Claims**

After discussion, upon motion made by Trustee Ficalora, seconded by Trustee Baldwin, it was RESOLVED that the Audited Vouchers dated February 2, 2017 for the General Fund totaling \$50,787.32, be and hereby are approved as prepared by Clerk-Treasurer Kiernan.

## **10. Financial Report & Audit**

Clerk-Treasurer Kiernan provided the Board of Trustees with a Financial Report & Audit.

## **11. Traffic Light Request on Shore Road**

The Board of Trustees were informed of a resident concerned with traffic safety at the corner of Shore Road and Bayside Avenue in regards to the recent developments planned for the shopping center just north of the Village of Baxter Estates in the Village of Port Washington North, namely the Target store. It was decided that Mayor Haagenson would reach out to Nassau County Legislator Delia DeRiggi-Whitton since Shore Road is a County Road and under the jurisdiction of Nassau County to discuss this issue.

## **12. Public Works & Public Safety Report Prepared by Clerk-Treasurer Kiernan**

### **Public Works Report**

1. PW Water Pollution Control District- Sewers- The Village has requested a list of all the properties that are sewered in the Village to begin reaching out to homeowners who are not sewered and have cesspools to let them know that new state regulations will be in effect regarding cesspool maintenance such as pumping and checking your system for leaks and cracks. Brochures provided by [www.GetPumpedLI.org](http://www.GetPumpedLI.org) will be given to the residents.
2. PW Garbage District/Meadow Carting- Garbage- Nothing to report
3. Trees- A tree that had fallen on Tianderah Road was picked up following a January 23, 2017 storm.
4. Landscaping- Nothing to report.
5. Public Works- Miscellaneous- Nothing to report.
6. Catch Basin/Road/Curb Projects - Nothing to report.
7. Solid Waste Management- NH Recycling Center on West Shore Road-Nothing to report.
8. Albertson Electric- Lighting Poles- Nothing to report.
9. Signs- Nothing to report.
10. Leaf pick-up- Nothing to report.
11. Snow Plow- The Village has received few complaints regarding services provided to date by Dejana Industries.


### **Public Safety Report**

1. Police - No report provided.
2. Fire Department - No report provided.

### **Utility Report**

1. PSEG Long Island- PSEG was in communication with the Village on the day of the January 23, 2017 storm. There were no downed wires reported in the Village of Baxter Estates reported to us.
2. National Grid- Nothing to report.
3. Port Washington Water District- Nothing to report.

There being no further business before the Board, on motion of Trustee Baldwin, seconded by Trustee Peckelis, it was RESOLVED that the meeting be and hereby is adjourned at 11:30PM.



Chissy Kiernan, Village Clerk-Treasurer  
Clerk to the Board