



**Village of Baxter Estates**  
**APPLICATION TO THE BOARD OF ZONING APPEALS**

Checklist of items to be filed.

The following is required:

1. (8) Board of Zoning Appeals Application
2. (8) Surveys
3. (8) Radius Maps
4. (8) Building Plans
5. (8) List of Homeowners (with copy of letter) within 200 feet.
6. (8) Denied Permit Applications

Two separate checks made out to the Village of Baxter Estates:

1. \$200.00 processing fee (non-refundable) for Residential & Commercial.
2. \$1000.00 check for legal fees, legal notices & court reporter for Residential & \$2000.00 for Commercial.

**VILLAGE OF BAXTER ESTATES**  
**PORT WASHINGTON, N.Y. 11050**  
**Telephone (516) 767-0096**  
**Facsimile (516) 767-0058**