



**Village of Baxter Estates**  
**APPLICATION FOR BUILDING PERMIT**

Examined \_\_\_\_\_ 20 \_\_\_\_\_

Approved \_\_\_\_\_ 20 \_\_\_\_\_ Permit No. \_\_\_\_\_ 20 \_\_\_\_\_

Disapproved a/c \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Building Official)

**APPLICATION FOR BUILDING PERMIT**

No. \_\_\_\_\_

Date \_\_\_\_\_ 20 \_\_\_\_\_

Address \_\_\_\_\_

Sec \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Bldg Zone \_\_\_\_\_

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to the New York State Building Construction Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Address of applicant

State whether applicant is owner, lessee, agent, architect, engineer or builder:

Name and address of owner of premises: \_\_\_\_\_

\_\_\_\_\_  
If owner or applicant is a corporation, give names and titles of two officers and signature of duly authorized officer.

\_\_\_\_\_  
Name and title of Corporate Officer

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1. State existing use and occupancy of premises and intended use and occupancy of proposed construction
  - a. Existing use and occupancy \_\_\_\_\_
  - b. Intended use and occupancy \_\_\_\_\_
  
2. Nature of work  
New Building \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ Removal \_\_\_\_\_ Demolition \_\_\_\_\_
  
3. Estimated Cost \_\_\_\_\_ Fee \_\_\_\_\_  
(Cost for the work described in the Application for Building Permit includes the cost of all of the construction and other work done in connection therewith, exclusive of the cost of the land. If final cost shall exceed estimated cost, an additional fee may be required before the issuance of Certificate of Occupancy.)
  
4. If dwelling, number of dwelling units \_\_\_\_\_ Number of dwelling units on each floor \_\_\_\_\_  
Area of plot \_\_\_\_\_ Ground area of building \_\_\_\_\_ If garage, number of cars \_\_\_\_\_
  
5. If business, commercial or mixed occupancy, specify nature and extent of each type of use \_\_\_\_\_
  
6. Dimensions of existing structures, if any:  
Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_ No. of Stories \_\_\_\_\_
  
7. Dimensions of entire new construction:  
Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_ No. of Stories \_\_\_\_\_
  
8. Size of Lot: Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_
  
9. Zone or use district in which premises are situated \_\_\_\_\_
  
10. Does proposed construction violate any zoning law, ordinance or regulation? \_\_\_\_\_
  
11. Name of compensation Insurance Carrier \_\_\_\_\_  
Number of Policy \_\_\_\_\_ Date of Expiration \_\_\_\_\_
  
12. Name of Architect \_\_\_\_\_ Address/Phone \_\_\_\_\_  
Name of Contractor \_\_\_\_\_ Address/Phone \_\_\_\_\_
  
13. Will electrical work be inspected by, and a Certificate of Approval obtained from the New York Board of Fire Underwriters or other agency or organization?  
If so, specify \_\_\_\_\_

**PLOT DIAGRAM**

Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all set-back dimensions from property lines. Give lot and block numbers or description according to deed, and show street names and indicate whether interior or corner lot.

NOTE: When application is made for Certificate of Occupancy a final survey prepared by a licensed surveyor must be submitted to the Building Official showing meets and bounds of property and exact location of structure on the plot.

STATE OF NEW YORK

ss.:

COUNTY OF NASSAU

\_\_\_\_\_ being duly sworn deposes and says that he is the applicant above named. He is the \_\_\_\_\_ contractor, agent, corporate officer, etc.

of said owner or owners, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_  
\_\_\_\_\_  
Signature of applicant

**VILLAGE OF BAXTER ESTATES  
PORT WASHINGTON, N.Y. 11050  
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Facsimile (516) 767-0058**